

St Brigid's Primary School (Downpatrick)  
Rathkeltair Road  
Downpatrick  
BT30 6NL

Maintained Primary School

Enrolment No. 266  
Admissions No. 38

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Principal: Mr P Artherton  
Chair of Board of Governors: Mr B Smyth

### **RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

### **ADMISSIONS CRITERIA**

#### **Year 1 Intake**

The following criteria will be applied in the order set down 1-2 by the Board of Governors of St Brigid's Primary School in selecting children for admission to Y1 in September 2018. Within each of the following criteria special consideration may be given to pupils regarded by the Board of Governors, on the basis of supporting evidence by parents and/or statutory agencies, as having special circumstances.

- 1 Children of compulsory school age who have brother(s)/sister(s) half-brother(s)/ sister(s) enrolled at the school on the date of their own enrolment.
- 2 Children of compulsory school age who reside in the parish of Downpatrick.
- 3 Children of compulsory school age who do not reside in the parish of Downpatrick

In the event of over-subscription, in any one of the criteria taken in order, the following sub-criteria will be applied **in the order set down**. If over-subscribed in any one of the sub-criteria, taken in order, final selection will be on the basis of the closeness of the home to the school as measured by the nearest acceptable walking route by road.

- (a) Children who are the eldest/only child in their family.
- (b) Children whose brother(s)/sister(s)/ half-brother(s)/sister(s) are prior pupils of the school.
- (c) Children whose parent(s)/guardian(s) are prior pupils of the school.
- (d) Children who have attended Rathkeltair Cross Community Playgroup
- (e) Children whose parent(s)/guardian(s) is presently a permanent member of the school teaching/ancillary/auxiliary staff

#### **DUTY TO VERIFY**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

#### **WAITING LIST POLICY**

The school's policy on the consideration of applications after the Open Enrolment procedure concludes on 26<sup>th</sup> April 2018 is available from the school or can be accessed on our school website: [www.stbrigidprimaryschool.com](http://www.stbrigidprimaryschool.com)

**Applications for admission to Y1 after the beginning of the school year.**

Criteria as above.

**Y2-Y7 Intake**

Children will be admitted up to the maximum enrolment number, provided that no class exceeds the agreed maximum enrolment number for that class as set down by the Board of Governors. In the event of over-subscription to these classes the criteria, as stated for Y1 admission in September 2018, will be applied **in the order set down**.

<b>APPLICATIONS AND ADMISSIONS TO PRIMARY 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2015/2016</b>	<b>37</b>	<b>37</b>
<b>2016/2017</b>	<b>44</b>	<b>42</b>
<b>2017/2018</b>	<b>38</b>	<b>38</b>